



The Ranch at Prescott HOA

AUDIO / VIDEO RECORDING RULES

HOMEOWNERS ASSOCIATION (HOA) Governing Council - Adopted 2 June 2011 (Additional Use Restrictions and Rules)

1. Requests for Audio and/or Video recording of HOA meetings must be presented to the Association Management Office (HOAMCO) on a form provided by the HOA and available on the HOA Website or at the offices of HOAMCO not later than 48 hours before the scheduled start of the next HOA meeting.
2. Only one piece of recording equipment will be permitted. The person operating the recording equipment must record from a prescribed placement location designated by the HOA meeting Chairman.
3. The person videotaping or recording a meeting shall not be permitted to move about the meeting room during the meeting.
4. The only audio and video equipment and devices which Members are authorized to utilize at any such meeting is equipment that does not produce distracting sound or light emissions.
5. No modifications of the meeting room seating arrangement will be permitted.
6. The person operating the Audio and/or Video recording equipment must arrive at the meeting location 30 minutes prior to the start of the scheduled meeting and remain in the meeting room until the meeting is officially concluded even if the recording process has ceased. All recording equipment must be operational at least 15 minutes before the start of the meeting.
7. No interruptions by the equipment operator during the meeting will be permitted at any time or for any reason.
8. No special lighting will be permitted. Normal room lighting and acoustics must prevail.
9. Wireless and/or wired recording to any person or equipment located outside the actual meeting room will not be permitted.
10. One complete unretouched copy(ies) of the Audio/Video recorded media must be provided to the HOA at the offices of HOAMCO within five (5) days after the recordings are made at no cost to the HOA. It is agreed that failure to provide such copies will deem the originals inadmissible for any purpose or for any reason at any time.
11. Any audio or video tapes recorded at a Council meeting may not be disseminated without the written consent of the Council to any person or entity for any reason other than to an owner's legal counsel.
12. Failure to follow any of the above rules will disqualify the requesting party from recording any future HOA meeting.